

FRIENDS OF ST. MONICA'S HOSPITAL

Minutes of the Annual General Meeting

Held on Tuesday 6 September 2022, in the Galtres Centre, Easingwold.

1	Apologies. Apologies were received from Peter Glossop, Terry Saeedi, Sharon Metcalfe, Janet Johnson, Kate Barugh, Ian Jackson, Walter Rinaldi-Butcher and Lorraine Boyd.	ACTION
2	Present. Executive Committee members: David Kenworthy (Chairman), Bernard Flynn (Treasurer), Michael Clarke, Jenny Rhodes, Graham Pratt, Peter Berry, Jane Wintermeyer and Derek McLuckie (Secretary). Friends: Brenda Clarke, Christine Cookman, Elizabeth Faulkner, Jenny Gibbs, Joyce Hughes, Claire Kenworthy, Anna Mannion, Gillian Michelson, Chris Peel, Susan Rinaldi-Butcher, betty Tyson and Martin Whillock. Dr Stuart Parker representing the EDCCA.	
3	Welcome and Chairman's Introductory Remarks. The chairman welcomed everyone to the meeting. It was nice to see a larger attendance than the previous year. He gave the following report: 1. Trustees As you will see from the annual report there has been quite a change of trustees in the last year. We were all shocked by the untimely death of John Kirman who had been treasurer of the Friends for many years. John was meticulous in his record keeping and always encouraging us to use the funds for the benefit of either the hospital or the community. He was also very good at keeping us on the straight and narrow if we were tempted to stray into the realms of fantasy with fancy projects. As chair I will miss his counsel. Christine and her family were comforted by the attendance at John's funeral which was testament to all that he achieved for Easingwold. A few months ago, we learnt of the death of Gillian Sanderson who stood down as a trustee in 2019. Barry and Gillian gave much to the Friends and the hospital and the current state of our finances and the affection for St Monica's is a testament to their efforts. Peter Glossop, vice-chair for twelve years, is standing down but remaining as a trustee. Many of you will know that Peter has recently been diagnosed with leukaemia. As he begins his	

treatment, we wish him well and I thank him for all he has done for the Friends and his support as vice-chair.

When recruiting new trustees, there is a temptation to take the easy route and choose your friends. The danger of that method of selection is that a charity ends up with a group who all think alike. In 2021 we decided to advertise for trustees. The response was excellent. Interviews were held and we selected five new trustees, Lorraine Boyd, Peter Berry, Graham Pratt, Ian Jackson and Terry Saeedi.

Following that success, we advertised for a treasurer and Bernard Flynn was selected. Similarly, the vice-chair post was advertised and Jane Wintermeyer was selected. Bernard was the director of finance for North Yorkshire Police when I was Chief Constable and Jane was the solicitor for North Yorkshire Police. This is all coincidence and is not a takeover by NYP! I will be asking you to confirm the appointments of the treasurer and vice-chair later.

2. Operations

This section is grandly called ‘operations’ but it is the best title I can give it. This is where the serious work of the Friends happens.

In past years, I would be telling you about our volunteers. Sadly, Covid stopped all voluntary work in St Monica’s. We are looking at ways of reintroducing volunteers bearing in mind the dual challenges of keeping patients and volunteers Covid free and the aging of our volunteers.

In the annual report you will see details of the grants made in the last financial year. The grant-making committee under the chairmanship of Ian Jackson has worked extremely well. We have a simple application process which can be found on the website. Applicants are not bogged down in paperwork and we can be reactive and make fast decisions where necessary. As far as possible, applicants are asked to detail the expected outcomes of their project. This allows us to assess whether the grant is giving value and achieving its aims and whether we should continue to support projects. For larger projects, more information will be required but we still don’t want to overburden people with bureaucracy. One notable donation recently has been a first payment of £5000 to Huby Playing Fields Association towards a new sports hall with further payments of £10000 and then £5000 at defined stages during the project. At the other end of the scale we gave £375 to Margaret Young, vicar at All Saints, for a garden party to help Ukrainian refugees to integrate into the community.

And now the news you have been waiting for since 2016. The community nurses now have ear suction equipment for dealing

	<p>with housebound patients.</p> <p>I would like to thank EDCCA for their continuing support. Both charities work well together and, jointly, we have much to offer our communities. I think that very soon we will be looking at what is needed to help people deal with the fuel prices and inflation.</p> <p>Finally, I would like to thank my fellow trustees for their hard work and you, our members, for your continuing support. St Monica's Hospital has dedicated staff under the leadership of Sister Ginny. We are lucky to have our own hospital and must ensure that we support the staff and sing their praises whenever we can to ensure St Monica's future.</p>								
<p>4</p>	<p>Previous AGM Minutes.</p> <p>The minutes of the previous AGM held on Tuesday 7 September 2021 were accepted as a true record of those proceedings.</p>								
<p>5</p>	<p>Matters Arising.</p> <p>Item 8. Proposed Constitution Change. The chairman confirmed that we had successfully changed the Trust to a Charitable Incorporated Organisation (CIO). This makes us more efficient while reducing trustee liability. He gave thanks to Susie Mortonson of Harrowells Solicitors who had seamlessly effected the change.</p>								
<p>6</p>	<p>Financial Reports and Accounts.</p> <p>The annual accounts having been previously circulated and published, the treasurer gave the following report:</p> <p>Our opening funds position was £628,181 across individual financial institutions. Interest earned in the year on those accounts amounted to £3278 which reflects the low interest rates available during 2021. There were 5 small legacies received in the year on account. The reported breakdown is as follows:-</p> <table style="margin-left: auto; margin-right: auto;"> <tr><td>£9000</td></tr> <tr><td>£10000</td></tr> <tr><td>£1217</td></tr> <tr><td>£5000</td></tr> <tr><td>£1000</td></tr> <tr><td>-----</td></tr> <tr><td>£26217</td></tr> </table> <p>Donations from funeral memorials and private sources (all unsolicited) amounted to £6625.</p> <p>We are conscious of the need to protect the funds of the charity through risk management policies, and therefore endeavour to spread deposits so no more than £85K is with any single financial institution.</p>	£9000	£10000	£1217	£5000	£1000	-----	£26217	
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	<p>As last year, we also have £100k in the financial markets unprotected but that has a value at the year-end of £131,872. The markets have become more difficult since the year end and we expect some turbulence on valuations over the next 12 months. We will continue to liaise with our professional advisors on this issue.</p> <p>We hold a small cash float to enable the Hospital Manager to satisfy any patient's needs who is in end of life care but has no ready money and no support from family or friends.</p> <p>Historically we have paid for little extras for patients whilst in the Hospital. These comprise newspapers, telephone landline, flowers, essential toiletries, and Christmas gifts. We supplement equipment both within the Hospital and Physio department. We are aware we spend a lot on the garden and its furniture, £7489, but patients and visitors really appreciate it. We have financed the staff's Christmas Party entirely now for a few years and will continue to do so. Legal Fees are in relation to the change in Charitable status and the new constitution.</p> <p>I think the remainder of the figures are self explanatory but I am pleased to take questions. Finally, the most important figure is for Grants on Community Projects, and is broken down as follows:-</p> <table data-bbox="539 1039 1206 1402"> <tr> <td>Covid Vaccine Team</td> <td>£5086</td> <td></td> </tr> <tr> <td>Foodbank Expansion</td> <td>£2075</td> <td></td> </tr> <tr> <td>General Community Support</td> <td>£1500</td> <td></td> </tr> <tr> <td>Dance Classes</td> <td>£400</td> <td></td> </tr> <tr> <td>Singing Seniors</td> <td></td> <td>£600</td> </tr> <tr> <td>Easingwold running Club</td> <td>£1120</td> <td></td> </tr> <tr> <td>Easingwold Walking Football</td> <td>£400</td> <td></td> </tr> <tr> <td>Easingwold Town Ladies FC</td> <td>£800</td> <td></td> </tr> <tr> <td>Meals on Wheels supplementary</td> <td><u>£1479</u></td> <td></td> </tr> <tr> <td></td> <td>£13460</td> <td></td> </tr> </table> <p>The new grants Committee is now bringing more projects and I would expect to see a substantial increase in grants on community projects in the coming year.</p> <p>At the year end there were £631,333 realisable funds available, a small increase from previous year's total of £628181. When the increase in value of the financial market investments is included (£31872) the total value of funds is £663205.</p> <p>The published annual report and accounts for the period ending 31 December 2021 were approved unanimously.</p>	Covid Vaccine Team	£5086		Foodbank Expansion	£2075		General Community Support	£1500		Dance Classes	£400		Singing Seniors		£600	Easingwold running Club	£1120		Easingwold Walking Football	£400		Easingwold Town Ladies FC	£800		Meals on Wheels supplementary	<u>£1479</u>			£13460		
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7	<p>Appointment of an Independent Examiner.</p> <p>The treasurer recommended that Hunter, Gee and Holroyd should continue</p>																															

	<p>to act as our independent examiner. They provide a good, cost effective service. This was proposed by Martin Whillock, seconded by Christine Cookman and agreed.</p> <p>Martin Whillock queried the high telephone bill. The chairman said this had been because we were on a very expensive tariff which had now been changed. Future bills would be much lower.</p>																											
<p>8</p>	<p>Election of the Executive Committee.</p> <p>The meeting unanimously approved the appointment of both Bernard Flynn as the new treasurer and Jane Wintermeyer as vice chairman.</p> <p>The secretary said that under the constitution one third of trustees, chosen from the longest serving, must stand down but were eligible for re-election. This year those standing down were David Kenworthy, Derek McLuckie, Michael Clarke and Peter Berry. As there were no new applications to become trustees, he invited the meeting to approve their reinstatement. This was agreed unanimously. The trustees for the coming year are therefore:</p> <table data-bbox="300 1041 845 1518"> <tr> <td>David Kenworthy</td> <td>Chairman</td> </tr> <tr> <td>Jane Wintermeyer</td> <td>Vice- Chairman</td> </tr> <tr> <td>Bernard Flynn</td> <td>Treasurer</td> </tr> <tr> <td>Derek McLuckie</td> <td>Secretary</td> </tr> <tr> <td>Peter Glossop</td> <td></td> </tr> <tr> <td>Michael Clarke</td> <td></td> </tr> <tr> <td>Jenny Rhodes</td> <td></td> </tr> <tr> <td>Sharon Metcalfe</td> <td>Staff Representative</td> </tr> <tr> <td>Terry Saeedi</td> <td></td> </tr> <tr> <td>Lorraine Boyd</td> <td></td> </tr> <tr> <td>Graham Pratt</td> <td></td> </tr> <tr> <td>Ian Jackson</td> <td></td> </tr> <tr> <td>Peter Berry</td> <td></td> </tr> </table>	David Kenworthy	Chairman	Jane Wintermeyer	Vice- Chairman	Bernard Flynn	Treasurer	Derek McLuckie	Secretary	Peter Glossop		Michael Clarke		Jenny Rhodes		Sharon Metcalfe	Staff Representative	Terry Saeedi		Lorraine Boyd		Graham Pratt		Ian Jackson		Peter Berry		
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<p>9</p>	<p>Any Other Business.</p> <p>Stuart Parker said how much he appreciated the close working relationship between the Friends and the EDCCA. Having representation on each other's committees would help the relationship flourish. The chairman agreed that with the Friends having the funds and EDCCA having the staff and volunteers, it was a good mix. He expected bigger projects in the future. Covid lockdowns had shone a light on mental health problems and the grants committee were to hold a meeting later in the week with York MIND, with a view to bringing their services into Easingwold and villages. It was likely to be an expensive project, so we would ensure that it was run on strict business lines with costs, outcomes and measurable reviews being carefully monitored.</p>																											

	<p>Martin Whillock asked what progress had been made in working with local GP practices. The chairman said that, given their work load, progress was slower than we would hope. The fact that the borders of the PCN were different from those of the old Clinical Commissioning Group and ours did not make things easier. Our grants committee chairman, Ian Jackson, was dealing primarily through Millfield surgery on possible projects.</p>	
<p>10</p>	<p>Date of Next Meeting.</p> <p>Before lockdown AGMs had been held in June. The treasurer would liaise with our accountants to see if the annual accounts could be finalised in time for us to revert to that practice. The date will be announced in good time.</p>	